

Ryde Hospital Redevelopment (RHR) Staff Consultative Committee

MEETING DETAILS

Date: Thursday 15 September 2022, 1:00pm-2:00pm

Venue: Ryde ELCA and via Teams

Chair: Alecia Daly, A/General Manager

Present:

Alecia Daly	A/General Manager
Lucy Barrett	P&C Manager
Adrienne Stern	Site Operations Manager
Darlene Mathen	Director Medical Services
Fiona Thorn	Redevelopment Manager
Katie Fox	HR Business Partner
Hanna Schultz	ASMOF Industrial Officer
Sunita Gounder	NSWNMA Organiser
Kym Morgan	HSU Organiser
Ciaran Mccloughan	NSWNMA Staff representative
Kim Attenborough	Graduate Health Management Trainee
Kasia Rigley	HSU staff representative
Tasso (Tom) Foufas	HSU staff representative
Theresa Buanne	HSU staff representative
Denise McMullen	NSWNMA staff representative

Apologies:

Mary Webber ASMOF staff representative

AGENDA ITEMS

1. Acknowledgement of Country

I would like to acknowledge the Traditional Custodians of the land on which we meet today, the Wallumedegal people, and in the broader Northern Sydney region, the Darug and Guringai peoples. Their spirit can be found across the region and we honour the memory of their ancestors and Elders, past and present. As we endeavour to serve the health needs within the community, we recognise the importance of the land and the waterways, as an integral part of people's health and wellbeing.

2. Attendance / Apologies / Quorum / Conflict of Interest

Attendance was **noted**; and apologies noted.

3. Confirmation of Minutes

Ciaran Mccloughan confirmed the minutes of meeting held 30 June 2022

4. Ongoing Business

4.1 Action list – RHRSCC held 30 June 2022

- Ref 4.1 Clinical Services Plan status changed from open to closed, CSP distributed with RHRSCC papers for 15 September 2022.
- Ref 5.1.1 Draft TOR - LB advised process to be changed for RHRSCC minutes to escalate to the Executive prior to JCC, only matters that cannot be resolved at site level to escalate to JCC. Confirmed frequency of RHRSCC to be quarterly. Discussion held regarding WHS listed in TOR as out of scope, confirmed as per previous RHRSCC any WHS concerns to be raised through WHS committee. TOR endorsed pending noted amendments and status changed from open to closed.
- Ref 5.1.1 WHS Committee Minutes – discussion held regarding escalation of WHS minutes through the RHRSCC committee and concerns raised by WHS Committee members, confirmed minutes were supported to be escalated as per previous RHRSCC. Status remains open for minutes to be distributed.
- Ref 5.1.1 RHRSCC escalation to JCC - LB advised process to be changed for RHRSCC minutes to escalate to the Executive prior to JCC, only matters that cannot be resolved at site level to escalate to JCC.
- Ref 5.2, 5.3, 5.4 PUG Minutes and Membership – PUG membership distributed to the group with RHRSCC papers for 15 September 2022. Discussion held regarding distribution of PUG minutes, noting 22 PUGs underway and length of PUG meetings make it extensive to share minutes. Confirmed the third round of schematic design anticipated to close in the next 2 weeks and the minutes and schematic design will be distributed following that. Confirmed PUG members hold a responsibility to share information back to the departments. Status remains open.

5. Standing Agenda Items

5.1 A/General Manager RHR Update

- Gateway 1 application completed, currently in the 3rd round of Schematic Design. Confirmed the final business case is due towards the end of 2022.
- Pop up stands were recently held at the front of Ryde Hospital and in local community shopping centres for the State Significant Development Application (SSDA) to provide information and feedback for community members. Further information can be accessed through the Ryde Redevelopment website.
- Tender process currently underway for Graythwaite with staging and decanting due to commence in the beginning of 2023. Confirmed consultation is ongoing with staff. CARes staff will be relocating to Graythwaite, plans drawn up and some minor refurbishment will be required. Confirmed a memo will be distributed to all staff following the completion of staff consultation. In the final stages of schematic design and will be able to provide a summary of plans when finalised.

6. Items with Notice

6.1 Ryde Hospital

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- 6.1.1 Draft TOR Endorsement Item 5.1.1 – Draft TOR
- As above under Action List.
- 6.1.2 Staff Consultation on Activity Based Working Principles ABW for the RHR
- Survey of staff conducted on their understanding of ABW. Staff able to complete online or paper based copies:
 - 70% of respondents were full time, 32 % identified as roamers (50-80% of time at a desk) and 30% identified as nomads (less than 50% of time at a desk) and 29% were 'Worried and apprehensive about Activity Based Working'
 - 30% of respondents answered they were 'unsure how I feel about Activity Based Working'.
 - Responses on the understanding of ABW raised concerns regarding lack of privacy and confidentiality
 - Responses highlighted there is some understanding of what ABW is however further consultation and education will be required.
 - HS: conversations being held with doctors in training. Concerns raised that ABW not fit of purpose for their members.
 - ACTION: FT to share survey questions with union.
- 6.1.3 Staff Consultation on Car parking during building
- Majority respondents indicated they would prefer to park in surrounding sites and walk to the hospital. Second preference was temporary off-site parking within 5-10 minutes with shuttle bus option which is currently being explored with the redevelopment team. Most respondents worked business hours, rotating rosters, what the parking demand will be across all 3 shifts. Responses were supportive of providing on-site parking for staff working out of hours from a safety perspective.
- 6.2 NSWNMA
- 6.2.1 Queries raised in email dated 27 June 2022 Item 5.2.1 – Ryde
SCC/USCC request
- Previously taken on notice, working through the information and related to the business case. Will provide information as confirmed and available.
- 6.3 HSU
N/A
- 6.4 ASMOF
- 6.4.1 Queries raised in email dated 24 August 2022 and responses form 31 August 2022
- Email responses were supplied at the time the queries were raised, and further shared with the RHRSCC papers.
 - HS: collecting further information and feedback from members on the responses.
- 6.5 Skills Trade
N/A

7. Items without Notice

7.1 NSLHD
N/A

7.2 NSWNMA

- SG: Generic NSWNMA email address to be provided for future meeting invites and correspondence. SG to email through to KF.
- Will seek feedback from members on ABW and provide to the RHRSCC.

Minutes

- Request for floor plans to be shared when available.
- SG: Request for projected timeline. Confirmed current projected timeline is available on Ryde Redevelopment website, however subject to change.

7.3 HSU

- KM: Requested update on plans for the Chatterry and noted members were anxious.
- Confirmed work involving the Chatterry will be a part of the work with Graythwaite commencing in early 2023. Plans are being developed for the space including discussions for a demountable building that will be housed on site in place of the Chatterry. Environmental Services building is included in the same stage.
- Currently anticipating this will be a modular build, and the site is TBC due to spacing. Confirmed the aim is for it to be like-for-like as much as possible with the same kitchen facilities and Staff Health. Demolition due to commence in March after relocation of staff and the modular build is complete. Advised construction will likely affect parking due to tradespeople on site.
- Request for feedback regarding actual floor plan for SSD department and positioning with operating theatres and if there will there be a display once the plans have been finalised? Confirmed displays within departments will be available and the foot plate and block stack is available on the Ryde Redevelopment website as well for staff to view. Confirmed the schematic design stages assesses how things will be located, next stage will be more specific around door placement, window placement, work flow etc.

7.4 ASMOF

N/A

7.5 Skilled Trades

N/A no representation online

8. Date, Time & Venue for Next Meeting

Thursday 15 December 3:00pm – 4:00pm, Ryde ELCA and via Teams

Meeting Closed: 01:56pm

CERTIFIED A CORRECT RECORD

Alecia Daly, Chair

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Signature

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Date