



HPE Ref: SWD24/067774

Mr Gerard Hayes
Secretary, Health Services Union
Level 2, 109 Pitt Street
SYDNEY NSW 2000
secretary@hsu.asn.au

Dear Mr Hayes

I am writing to advise you of proposed realignment of the Mental Health Service (MHS) Health Education Officer (HEO) positions to the Health Promotion Service (HPS).

The proposed changes include the transfer of management and operational responsibility of the Mental Health Promotion Officers currently working in the MHS to report directly to the Senior Health Promotion Officer within the HPS. I note that this proposed change is not considered significant, and no other changes to the staff position description or grade are being proposed. The attached current and proposed organisation chart illustrates the changes.

The change is anticipated to:

- Develop a streamlined structure for the Mental Wellbeing HEOs.
- Improve succession planning into Senior HEO position.
- Create a more productive and harmonious work environment.

To ensure the proposed changes have the input of employees, consultation is being planned, in line with the consultative provisions of the Health Employees Conditions of Employment (State) Award.

I am writing to invite you to attend a meeting with employees to discuss the proposed changes, and to provide any comments regarding the proposed changes within two weeks from the date of this meeting. The meeting will be held as per the details below:

Date: 18 June 2024
Time: 2:30pm – 3:00pm
Location: Microsoft Teams

Alternatively, I would be happy to meet to discuss this matter further with your representatives prior to this meeting.

If you would like to discuss the proposed changes further please do not hesitate to contact me by email Mandy.Williams@health.nsw.gov.au or by 02 8738 5718.

South Western Sydney Local Health District acknowledges the traditional owners of the land.

South Western Sydney Local Health District
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Yours sincerely



Mandy Williams
Director, Population Health

Date: 5 June 2024
encl. Current and Proposed Organisational Charts



Claire Jones
Director, Mental Health