

## Minutes

### SVHNS Joint Consultative Committee

**Date:** Monday 27 February 2023  
**Time:** 2:00pm - 3:00pm  
**Venue:** Microsoft Teams Meeting

#### Attendees:

Ms Amy France	<i>Acting</i> Workplace Relations Manager
Ms Anna McFadgen	Executive Director Strategy, Planning & Partnerships
Ms Anna Thornton	Executive Director Nursing
Ms Andrea Herring	Executive Director Patient Safety & Experience
Ms Caroline Farmer	<i>Acting</i> Executive Director Acute Care Services
Mr Chris Ball	Executive Director Innovation and Improvement
Mr Dominic Le Lievre	Executive Director Integrated Services
Mr Gerry Carr	Senior People & Culture Manager
Mr Kevin Luong	Executive Director Medical Services
Ms Laura Aussel	Acting People & Culture Manager
Ms Margaret Lazar	Executive Director Allied Health
Mr Rio Pun	<i>Acting</i> Executive Director of People & Culture (Chair)
Mr Randall Millington	HSU Representative
Ms Michelle Picone	ASMOF Industrial Officer
Ms Jodi Gough	NSW NMA Representative
Deanne Irwin	SVHNS, HSU Delegate
Damien-Davis Frank	SVHNS, NSW NMA Delegate
Tully Palmer	SVHNS, NSW NMA Delegate
Scarlett McAlary	SVHNS, NSW NMA Delegate

**Attendance:** Noted on page 5 of this document

**Minutes:** Sokly Nhek, HR Project Coordinator & Executive Assistant to EDPC

#### Acknowledgement

We acknowledge the Gadigal people of the Eora nation, the traditional custodians of the lands on which we are meeting today. We acknowledge that they have occupied and cared for these lands over countless generations, and we celebrate their continuing contribution to the life of this region.

No	Item	Responsible
1	<p><b>Previous Minutes from 21 November 2022</b></p> <p>Mr Rio Pun opened the Joint Consultative Committee meeting at 14:00hrs on Monday 27 February 2023. Minutes from the previous meeting held on 21 November 2022 were accepted as a true and accurate record by Margaret Lazar and second by Anna Thornton.</p> <p>Mr Randall Millington requested in future for SVHNS to consult with Union Parties if meetings are being cancelled. RP took on notice.</p>	Chair
2	<p><b>General update:</b></p> <p><b>Hospital Performance &amp; Surgical Activity Plan</b></p> <p>Caroline Farmer Acting Executive Director of Acute Care Services provided a brief update on the hospital performance and surgical activity plan. The following was noted:</p>	Caroline Farmer

	<ul style="list-style-type: none"> <li>Hospital activity remains busy</li> <li>Red Zone in SVHS Emergency Department (ED) closed on 31 January 2023</li> <li>Significant reduction in Covid-19 activity and cases including staff furlough</li> <li>Seeing an increase in influenza A cases mainly through staff and people coming off cruise ships</li> <li>As requested by ED staff, temporary walls have been set up in areas of the ED to assist with isolation.</li> <li>World Pride is currently live across Sydney between the periods 17/02/2023 – 06/03/2023. Preparation for this event was carried out very well with planned increased staffing in ED.</li> <li>Increased staffing was also planned over the Sydney Mardi Gras weekend. Whilst it was a busy weekend, staff coped well with the planned additional staffing.</li> </ul> <p>The following comments were noted:</p> <p>Ms Jodi Gough requested an update on the outcome of the de-zoning within the ED and queried if huddles were still occurring.</p> <ul style="list-style-type: none"> <li>Ms Anna Thornton advised in addition to CF comments above, ED fast track (an additional space to assist with flow particularly ED) is open overnight throughout World Pride. A couple of remote clinics (SHH and Darlinghurst) are also open to help ED during periods of high activity.</li> <li>In terms of red zone closure, there is a small number of covid positive patients (3) in the hospital and staff furlough has declined to single digits.</li> <li>Consultative group initially met to discuss the issues raised to NSWNMA at the time of the red zone closure. As a number of key stakeholders were not present, the meeting was deferred. The meeting has been scheduled to take place this week.</li> <li>Ms Anna Thornton noted ED Staff are doing an amazing job and the Executive Team is meeting with the department regularly.</li> <li>The Work Health &amp; Safety team are working with the team to determine the number of HSRs required within SAS, PECC, PANDA and ED.</li> </ul> <p><b>ACTION:</b> Confirm the number of non-nursing HSR's being considered for SAS, PECC, PANDA and ED.</p> <p><b>Cahill Cator Redevelopment update</b></p> <p>Ms Anna McFadgen informed the Committee SVHNS the Cahill Cator Redevelopment business case is currently going through various channels. If and when approved, staff will be engaged and internal/external consultation will commence on the detailed design phase.</p>	<p>Anna McFadgen</p>
<p>3</p>	<p><b>SVHNS Covid update</b></p> <p>Duty HSFAC, Anna Thornton provided a brief update on COVID-19:</p> <ul style="list-style-type: none"> <li>SVHS currently have a few (3-4) covid positive inpatients</li> <li>Less than 17 staff furloughs recently</li> <li>No issues with PPE to report</li> <li>Permanent doors installed across some rooms replacing the bubble rooms. This has made it a better and more accommodating for staff to work in.</li> <li>SVHNS more challenged by the Influenza A virus at present</li> </ul>	<p>Anna Thornton (HSFAC)</p>
<p>4</p>	<p><b>HR update</b></p>	

	<p><b>Consultation on Red Zone</b></p> <p>Mr Rio Pun informed the Committee of the ED Red Zone closure which took place on 31 January 2023. EMU returned to BAU on 1 Feb bringing the ED back onto one level. During this time, consultation occurred with key stakeholders and union members ensuring processes are in place.</p> <p>The following comments were noted:</p> <ul style="list-style-type: none"> <li>• Damien Frank noted the NSWNMA branch would be meeting in the next couple of weeks to discuss a response to the last resolution</li> <li>• Ms Anna Thornton noted the Hospital Escalation Plan (which includes ED) is being finalised and will be published shortly. A joint agreement is yet to be made around the trigger number.</li> </ul> <p><b>ACTION:</b> ED to provide a safe median trigger number for inclusions to Escalation Plan.</p> <p><b>ACTION:</b> Anna Thornton to email Ms Jodi Gough SVHNS Hospital Escalation Plan once published.</p>	Rio Pun
5	<p><b>Other business:</b></p> <p>Ms Jodi Gough queried the current nursing vacancies and fit testing processes for new graduates.</p> <ul style="list-style-type: none"> <li>• Ms Anna Thornton advised there have been significant improvements in nursing vacancies over the last two months. Currently, SVHNS have 28 permanent FTE vacancies and ~80 temporary vacancies for which there are a number of arrangements in place.</li> <li>• A fit testing program is in place however, there have been some changes within the department with a new position coming on board. AT will take on notice and email Jodi the fit testing program for new graduates.</li> </ul> <p><b>ACTION:</b> Anna Thornton to confirm and email Ms Jodi Gough fit testing arrangements for new graduates.</p> <p>Mr Randall Millington continues to hear rumours of money being given to the Public Hospital years ago to update SVHS autoclave machine however noted it seems the money was sent elsewhere. Mr Randall also requested a list of HSU classification vacancies.</p> <ul style="list-style-type: none"> <li>• Mr Gerry Carr advised no decision had been made regarding CSSD. Under the Enterprise Agreement, the Network has an obligation to consult once a final decision has been made.</li> </ul> <p><b>ACTION:</b> Rio Pun to email Mr Randall Milliken a vacancy report of HSU-related classifications.</p> <p><b>The meeting closed at 2:29pm</b></p>	
	Next meeting date: Monday 24 April 2023	<i>For information</i>

## Action Log

Date	Details	Assigned	Progress
27/2/2023	Confirm the number of non-nursing HSR's being considered for SAS, PECC, PANDA and ED.	<b>RP</b>	
27/2/2023	ED to provide a safe median trigger number for inclusions to Escalation Plan	<b>DDF</b>	
27/2/2023	Email Ms Jodi Gough SVHNS Hospital Escalation Plan once published.	<b>AT</b>	
27/2/2023	Confirm and email Ms Jodi Gough fit testing arrangements for new graduates.	<b>AT</b>	
27/2/2023	Email Mr Randall Milliken a vacancy report of HSU-related classifications.	<b>RP</b>	

## Attendance Record

Name   Title	27/02/23					
<b>Ms Amy France</b> Acting Workplace Relations Manager	<input checked="" type="checkbox"/>					
<b>Ms Anna McFadgen</b> Executive Director Strategy, Planning & Partnerships	<input checked="" type="checkbox"/>					
<b>Ms Anna Thornton</b> Executive Director Nursing	<input checked="" type="checkbox"/>					
<b>Ms Andrea Herring</b> Executive Director Patient Safety & Experience	AP					
<b>Ms Caroline Farmer</b> Acting Executive Director Acute Care Services	<input checked="" type="checkbox"/>					
<b>Mr Chris Ball</b> Executive Director Innovation and Improvement	AP					
<b>Mr Dominic Le Lievre</b> Executive Director Integrated Services	<input checked="" type="checkbox"/>					
<b>Mr Gerry Carr</b> Senior People & Culture Manager	<input checked="" type="checkbox"/>					
<b>Mr Kevin Luong</b> Executive Director Medical Services	AP					
<b>Ms Laura Ausseil</b> Acting People & Culture Manager	<input checked="" type="checkbox"/>					
<b>Ms Margaret Lazar</b> Executive Director Allied Health	<input checked="" type="checkbox"/>					
<b>Mr Rio Pun</b> Senior People & Culture Business Partner	<input checked="" type="checkbox"/>					
<b>Mr Randall Millington</b> HSU Representative	<input checked="" type="checkbox"/>					
<b>Ms Michelle Picone</b> ASMOF Industrial Officer	AP					
<b>Ms Jodi Gough</b> NSW NMA Representative	<input checked="" type="checkbox"/>					
<b>Deanne Irwin</b> HSU Staff Representative	<input checked="" type="checkbox"/>					
<b>Damien-Davis Frank</b> NSW NMA Staff Representative	<input checked="" type="checkbox"/>					
<b>Tully Palmer</b> NSW NMA Staff Representative	-					
<b>Scarlett McAlary</b> NSW NMA Staff Representative	-					
<b>Sokly Nhek</b> Secretariat	<input checked="" type="checkbox"/>					