

**Memo**

Priority Programs and Community Partnerships MHAOD

SDOC 24/5385

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TO: All Staff - Mental Health and Alcohol & Other Drugs SNSWLHD

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FROM: Gillian Isaac, Manager Priority Programs and Community Partnerships MHAOD

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DATE: 10 May 2024

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SUBJECT: Outcome – Mental Health Disaster Response and Recovery Team

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Dear Staff,

On Thursday 11 April 2024 I wrote to you inviting your feedback on proposed changes to the Mental Health Disaster Response and Recovery Team.

The NSW Nurses’ and Midwives Association and Health Services Union NSW were also provided with a copy of the proposal, and the following staff consultation meetings were held:

Date	Time	Focus Group	Location
Tue 16-Apr-2024	3:00 – 4:00pm	Disaster Response and Recovery Team	MS Teams
Wed 17-Apr-2024	3:00 – 4:00pm	Priority Programs and Community Partnerships Team	MS Teams
Thu 18-Apr-2024	10:00 – 11:00am	CMH Managers	MS Teams
Mon 22-Apr-2024	2:00 – 3:00pm	CMH All Staff	MS Teams
Wed 24-Apr-2024	9:00 – 10:00am	Disaster Response and Recovery Team	MS Teams

Staff were also invited to provide written feedback on the proposal to Gillian Isaac Manager Priority Programs and Community Partnerships via email Gillian.Isaac@health.nsw.gov.au by 5:00pm, Friday 3 May 2024.

Thank you to all staff that provided feedback by email and those who attended meetings.

Please be advised that I have carefully considered all feedback provided by staff, the NSW Nurses’ and Midwives Association and Health Services Union NSW before making a decision.

I wish to confirm that:

1. The proposed changes to reporting lines have been accepted and **will be effective Monday 1 July 2024**. Current direct line management for all positions will continue until this date.
  - a. Team Manager - Disaster Response and Recovery - change reporting line from Manager Priority Programs and Community Partnerships to the Director Community Mental Health.

- b. Rural Adversity Mental Health Program (RAMHP) Coordinators - change reporting line from Manager, Disaster Response and Recovery to the Manager Priority Programs and Community Partnerships.
2. The proposed changes to positions have been accepted and position descriptions will progress through the SNSWLHD Grading process for formal consideration and endorsement.
  - a. Regrade of Team Manager position from Nurse Manager Level 3 / Health Professional Level 7 to Nurse Manager Level 3 / Health Professional Level 6.
  - b. Regrade of Disaster Response and Recovery Clinician positions from Clinical Nurse Consultant Level 3 / Health Professional Level 4 to Clinical Nurse Consultant Level 2 / Health Professional Level 5.
  - c. Change location 1.0 FTE Disaster Response and Recovery Clinician position from Eurobodalla to Goulburn/Yass.

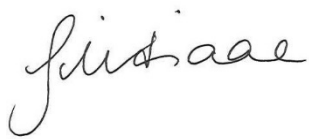
A copy of the final organisational structure being implemented is attached.

Any staff member affected by these proposed changes will be managed in line with NSW Health Policy Directive: Managing Excess Staff of the NSW Health Service. Where new positions are advertised, internal staff are able to apply.

Thank you again to all staff who provided feedback and attended meetings.

If you have any questions about implementation of the organisational structure, please contact Gillian Isaac, Manager Priority Programs and Community Partnerships via email [Gillian.Isaac@health.nsw.gov.au](mailto:Gillian.Isaac@health.nsw.gov.au).

Kind Regards,



Gillian Isaac

**Manager Priority Programs and Community Partnerships, Southern NSW Local Health District**