

Mr Gerard Hayes  
Secretary  
Health Services Union NSW  
Locked Bag 3  
Australia Square NSW 1215

Email: [info@hsu.asn.au](mailto:info@hsu.asn.au)

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**Proposed regrading of the Genetic Counsellor Level 1/2 position to a Genetic Counsellor Level 3 position within the Child Infant Family Tertiary Service Team at Southern NSW Local Health District**

Dear Mr Hayes,

I am writing to you regarding a proposal to regrade the Genetic Counsellor Level 1/2 position to Genetic Counsellor Level 3 position within the Child Infant Family Tertiary Service Team at Southern NSW Local Health District (SNSWLHD).

This is a proposal. No decision has been made. I am advising staff of the proposal and inviting feedback. I will consider all feedback and will then advise of the decision made.

The intention of this proposal is to:

- Create career progression for Genetic Counsellors in SNSWLHD.
- Provide support and supervision mechanism for Genetic Counsellor Level 1/2 position.
- Recognise complexity within the genetic counselling caseload in SNSWLHD.

A summary of the impact of this proposal includes:

- Changes to positions:
  - Regrading 1.0 FTE of the existing Genetic Counsellor Level 1/2 position to a Genetic Counsellor Level 3 position.

I have enclosed a copy of the current and proposed organisational structure.

I have also enclosed a copy of the communication sent to all staff.

Any staff member affected by these proposed changes will be managed in line with [NSW Health Policy Directive: Managing Excess Staff of the NSW Health Service](#).

Where new positions are advertised internal staff would be able to apply.

A virtual meeting will be held, where there will be an opportunity for staff to ask questions and provide feedback on the proposal.

Date	Time	Location
25 <sup>th</sup> March 2024	11.30am	Microsoft Teams <a href="#">Join the meeting now</a>

If you have any questions on this proposal or would like to provide feedback, please contact me via [Gretchen.Buck@health.nsw.gov.au](mailto:Gretchen.Buck@health.nsw.gov.au) by 28<sup>th</sup> March 2024.

I look forward to your feedback and will provide a decision regarding the proposal at the end of the consultation period.

Yours sincerely,



**Gretchen Buck**

Manager Priority Populations, Southern NSW Local Health District

14<sup>th</sup> March 2024

Attachments: Current and proposed organisational charts  
Email to all staff