

Date: 27 September 2024

Mr Gerard Hayes
Secretary
Health Services Union NSW/ACT/QLD
Locked Bag 3
Australia Square NSW 1215

Email: secretary@hsu.asn.au

Dear Mr. Hayes

RE: Commencement of Staff Consultative Committee

As part of Calvary Health Care Kogarah's (CHCK) ongoing commitment to fostering a collaborative and inclusive workplace, we are forming a new Staff Consultative Committee (CHCK SCC) to address and enhance employee relations, workplace policies, and overall staff wellbeing and safety in the workplace.

In this regard, we would like to formally invite the Health Services Union (HSU) to participate in the CHCK SCC. We consider your involvement as being instrumental in achieving our shared goals of creating a positive and productive working environment.

In accordance with *the NSW Health Policy Directive, Industrial Consultative Arrangements PD2024_001*, the SCC will:

- Discuss organisational issues, including organisational change as it relates to CHCK.
- Consult on issues that will have an impact on employees at CHCK.
- Consult on policy implementation and organisational change issues.
- Deal with general matters including award/agreement conditions and issues.
- Attempt to resolve issues in relation to any of the above matters where it is reasonable and appropriate to do so.

The following matters will not fall within the scope of the CHCK SCC:

- Matters affecting an individual staff member.
- Current and ongoing industrial disputes.

We kindly request that the HSU nominates a representative to attend the committee meetings. Additionally, we ask for a staff delegate to be appointed, who can effectively convey the perspectives and concerns of our workforce.

The initial meeting of the CHCK SCC is scheduled for 11:00 am to 12:00 pm on Wednesday, 30th October 2024.

Please confirm the names and contact details of your nominated representatives by COB Friday, 11 October 2024.

Please find attached a draft Terms of Reference (TORs) for your review and discussion at our initial meeting.

Should you have any questions or require further information, please do not hesitate to contact Helene Delincolis, HR Manager at email: helene.delincolis@health.nsw.gov.au

Thank you for considering our invitation.

Yours sincerely,



Andrea Ness

General Manager