

PRIVATE & CONFIDENTIAL

Ref: RNS/23/4507]

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## Consultation Regarding Proposed Realignment of Nutrition Services, Allied Health and Community Services, Royal North Shore Hospital (RNSH)

Dear Mr Hayes and Mr Gallagher

I refer to the recent review of Nutrition Services, Royal North Shore Hospital (RNSH) that was undertaken by the Head of Department, Nutrition Services, RNSH and Director for the Division of Allied Health & Community Services, RNSH (the Division) which occurred on March 2023.

The Division saw this as an opportunity to strengthen and support the Nutrition Services team and review their future needs of the service and its requirements.

Presently, the services comprise of:

- 21.41 FTE of Dietitians (Dietitian, Level 1/2 to Level 7 Grade 2)
- 4.06 FTE of Nutrition Supervisors (General Administration, Level 4)
- 1.5 FTE of Dietitian Assistants (Allied Health Assistant, Level 3).

It is proposed that there be a reduction of 1.0 FTE in the position of Dietitian Level 3 and the addition of 1.0 FTE in the position of Team Leader, Food Service, Dietitian Level 4 to the organisational structure.

The proposed changes are outlined in the attached consultation document and appendices accordingly. The purpose of the document is regarding the proposal of the creation and reallocation of positions within the Nutrition Services.

Any proposed change that will directly impact staff will be managed in accordance with the Managing Excess Staff of the NSW Health Service Policy Directive (PD2012\_021).

It is envisioned that the proposed changes will help to:

- Recognise the importance of the Food Service Dietitian, Nutrition Supervisor and Dietitian Assistant roles within the department through recognition as a departmental team.

*Northern Sydney Local Health District is located on the traditional lands of the Eora Nation*

- Provide a more formalised structure for supervision and support of the Nutrition Supervisors and Dietitian Assistants, and acknowledges the leadership already being provided by the Food Service/Senior Clinical Dietitian
- Provide an efficient yet patient centred approach to care.
- Allow policies and processes to be reviewed by skilled dietitians to ensure resources are effectively used, and will ensure staff are supervised, feel supported and where continued professional development is core to this role.
- Allow our dietitians to provide specialised skills and knowledge within the food service component of dietetics as well highly skilled staff to gain recognition in management, education, and training of technical staff.
- Allow opportunities for succession planning and the ability for staff within the department to gain further knowledge and skills.

Staff have been provided with the attached Consultation Document on 11<sup>th</sup> October 2023 and have been invited to provide feedback within two weeks. Additionally, we welcome your feedback on the proposed changes within two weeks from the date of this letter via email to Mr Michael Felicetti, Senior Human Resources Business Partner: [Michael.Felicetti@health.nsw.gov.au](mailto:Michael.Felicetti@health.nsw.gov.au)

Yours sincerely



Megan Yeo  
Director  
Division of Allied Health & Community Services  
Royal North Shore Hospital  
Northern Sydney Local Health District

Date:

Encl.

- Consultation Document: Nutrition Services
- RNSH Nutrition Services Org Chart: Proposed
- Food Service Level 4 Team Leader Senior Clinical Dietitian