

Mr Gerard Hayes
Secretary
Health Services Union
secretary@hsu.asn.au

Re: Proposed Restructure – Corporate Records and Archival Services

Dear Mr Hayes

I am writing to advise you of proposed changes to the structure of the Corporate Records and Archival Services Unit within the Illawarra Shoalhaven Local Health District (ISLHD), Digital Health Directorate which has the potential to affect your members.

The restructure aims to streamline and strengthen operations and optimise workflow which will result in a more efficient delivery of the Unit's services.

The **Corporate Records and Archival Services Unit** has commenced consultation with its staff and attached is a copy of the proposed changes to the Unit. This structure has been discussed with the relevant staff and no employees will be deemed excess resulting from these proposed changes.

In accordance with the consultative provisions of the Award, you are invited to provide any comments regarding the proposed changes. We have provided a two-week consultation period which will close on 27 June 2024.

Alternatively, if you have any queries regarding this notification, please contact me via email at sharon.dillon@health.nsw.gov.au.

Yours sincerely



Sharon Dillon
Manager, Corporate Records and Archival Services
Illawarra Shoalhaven Local Health District

Date: 17 June 2024