

Health Services Union (HSU)
Level 2, 109 Pitt Street, Sydney NSW 2000
Locked Bag 3, Australia Square NSW 1215

Email: Secretary@hsu.asn.au

Proposal to update reporting lines within the Financial Operations Team at Southern NSW Local Health District (SNSWLHD)

Dear HSU,

I am writing to you regarding a proposal to update the reporting line of 2 positions within the Financial Operations Team at Southern NSW Local Health District.

It is proposed:

- The reporting line for the following 2 Financial Operations Team positions is updated:
 1. Administration Officer Level 6 (position number: 713459 – 1 FTE) currently reporting to Manager Financial & Capital Accounting (vacant position) Is updated to Manager Financial Services, Nadeem Asgher.
 2. Health Manager Level 1 (position number: 683499 – 2 FTE) currently reporting to Manager Financial & Capital Accounting (vacant position) Is updated to Manager Financial Services, Nadeem Asgher.

This is a proposal. No decision has been made. I am advising staff of the proposal and inviting feedback. I will consider all feedback and will then advise of the decision made.

Why is this proposal being made?

The proposal is being made to ensure that the financial accounting team have a structure that has open communication pathways and improved role clarity, support and guidance. The structure ensures the appropriate allocation of work based on technical skills that creates equality and fairness in the team. The proposal will also provide opportunities for succession planning within the team. The proposal will not affect the roles and responsibilities of existing positions. It is a change in reporting lines only.

How would this proposal impact staff?

A summary of the impact of this proposal includes:

- The reporting line for the following 2 Financial Operations Team positions being updated:
 1. Administration Officer Level 6 (position number: 713459 – 1 FTE) currently reporting to Manager Financial & Capital Accounting (vacant position) Is updated to Manager Financial Services, Nadeem Asgher.
 2. Health Manager Level 1 (position number: 683499 – 2 FTE) currently reporting to Manager Financial & Capital Accounting (vacant position) Is updated to Manager Financial Services, Nadeem Asgher.

The current and proposed organisation structure is attached for your reference:

Any staff member affected by these proposed changes will be managed in line with NSW Health Policy Directive: Managing Excess Staff of the NSW Health Service.

How do staff provide feedback on the proposal?

I will hold two virtual meetings where there will be an opportunity for staff to ask questions and provide feedback on the proposal. Meetings will be held:

Date	Time	Location
Wednesday 30 October 2024	4.00pm	Microsoft Teams
Wednesday 6 November 2024	3.00pm	Microsoft Teams

If you have any questions on this proposal or would like to provide feedback, please contact me via Sarah.Wallace1@health.nsw.gov.au or on 0439 455 563 by COB 8 November 2024.

I look forward to your feedback and will provide a decision regarding the proposal at the end of the consultation period.

Yours sincerely,



Sarah Wallace

District Director Finance and Performance

Southern NSW Local Health District

28 October 2024

Attachments: Current and proposed organisational charts
Email sent to all staff