

# Mid North Coast Local Health District



23 January 2024

Mr Gerard Hayes  
Secretary, Health Services Union  
Level 2, 109 Pitt St  
Sydney NSW 2000  
Email: [secretary@hsu.asn.au](mailto:secretary@hsu.asn.au)

Dear Gerard,

## MNCCI – Administration Structure Review

I refer to the current review of the Administration Structure for MNCCI. Following our most recent Union Specific Consultative Committee (USCC) meeting on 12 August, I wish to formally confirm the agreement to the proposal structure of a District Administrative role graded at a Health Services Manager Level 2, and site specific Administration Officers graded at Administration Officer Level 6, at Coffs Harbour and Port Macquarie respectively, which has been reached through lengthy discussion and consideration through the USCCs.

We thank the HSU for the time spent in this process and look forward to your response so that the District can proceed with the agreed structure.

If you have any questions or would like to discuss any further information, please do not hesitate to contact me.

Sincerely

A handwritten signature in black ink, appearing to read "Jill Harrington".

Jill Harrington

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