



[Nathan Collins & Ayshe Lewis
secretary@hsu.asn.au
CC: Nathan.collins@hsu.asn.au; Ayshe.lewis@hsu.asn.au

Dear Nathan and Ayshe

Consultation – Fixed term temporary employment

In accordance with Section 110 (1) (b) of the PSM Act, where CHS intends to employ a person on a fixed term temporary employment greater than or equal to twelve months, but less than five years, CHS will consult with the principal unions about the need to advertise the position on a temporary fixed term temporary employment arrangement. This includes any re-employment of an employee without a break in service where the total period will be greater than or equal to twelve months.

As such, below are the details of the position that CHS intends to advertise on a temporary basis.

Position number	PN: 40921
Classification	Health Professional Level 2
Division	Canberra Health Services
Branch	Mental Health, Justice Health, Alcohol and Drug Service
Section	Director of Allied Health
Subsection	Therapies Team

Reason for filling on Temporary Basis	
Justification	<input checked="" type="checkbox"/> Backfill for long-term leave - Choose an item. <input type="checkbox"/> Temporary/external funding <input type="checkbox"/> Training position <input type="checkbox"/> Project based position
Position externally funded	Not applicable
Other	Consultation is being sought to fill part of an established position (recruitment pending) within the Therapies Team, MHJHADS, CHS temporarily. The nominal occupant is reducing their hours/days from full-time to 2 days per week to facilitate a move interstate. Thus, this position will be advertised as 3 days per week to account for the shortfall. The backfill period will be approximately 12 months

	accounting for advertising and onboarding but with the possibility of extension if needed.
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As the position is for backfill of long term leave the consultation period will be 7 days from the date of this letter. Please provide any feedback and/or comments to suzanne.vivian@act.gov.au.

I look forward to your response and contribution to this consultation process.

Yours sincerely
Suzanne Vivian
Allied Health Manager

Canberra Health Services

Date: 3/1/2023

CC:
Name, Assistant Director, HR Advisor and Business Partnerships
Name, HR Business Partner

Note: form must be uploaded into Taleo as an attachment