

25 September 2024

Mr Gerard Hayes  
Secretary  
Health Services Union NSW/ACT  
Level 2, 109 Pitt Street  
Sydney NSW 2000

Sent via email to: [secretary@hsu.asn.au](mailto:secretary@hsu.asn.au)

Dear Mr Hayes,

**Re: Change in reporting lines – Practice Managers**

I write confirming the intention of the Northern NSW local Health District (NNSWLHD) to consult with its employees on a proposed altering of the reporting lines of Practice Managers from Business Management to Clinical Operations.

Currently at Tweed Valley Hospital the Practice Manager Cancer Services (HM1) and the Practice Manager Outpatients (HM1) report to a Business Manager. The proposed changes are for these Practice Manager positions and any direct reports to report directly to the Nursing Unit Managers in Cancer Services and Outpatients respectively.

For your convenience I have attached the current reporting line structure and the proposed reporting line structure. There are no other changes that could affect an impacted employee other than who the direct line managers will be.

NNSWLHD Tweed Valley Hospital will undertake consultation with impacted employees commencing 26 September 2024. Should the NSWNMA wish to be consulted further on the changes to reporting lines please contact Kylie Woods Human Resources Manager on 0457 616 064 for more information.

Yours sincerely,



**Adam Reid**  
Acting General Manager  
Tweed Valley Hospital