

TERMS OF REFERENCE

NSLHD/HSU ATF Consultative Committee

1. TITLE

NSLHD/HSU ATF Consultative Committee

2. PURPOSE

The NSLHD/HSU ATF Consultative Committee (the Committee) has been established as a result of proceedings before the NSW Industrial Relations Commission (IRC). This Committee has been established between the Northern Sydney Local Health District (NSLHD) and the Health Services Union (HSU). The Committee will review applications for Allied Health (AH) positions across NSLHD, with a focus on positions that have been deferred or declined by the District ATF Committee.

The committee will provide an opportunity for the HSU to make submissions on any deferred or declined positions, specifically to present reasons why NSLHD may reconsider its decision. It is important to note that the HSU does not have the authority to approve positions, but their input may prompt NSLHD to reassess its decisions. The committee is limited to a maximum of two meetings.

3. RESPONSIBILITIES

The committee will:

- Provide HSU the opportunity to make submissions on deferred or declined positions.
- Consider HSU's submissions for re-evaluation of positions.
- The outcome of the District ATF Committee's discussions will be informed by HSU's submissions.

NSLHD:

- Provide a full list of relevant positions to the HSU ahead of the scheduled meetings.
- Consider HSU's submissions and re-evaluate decisions based on the reasons provided.
- Ensure transparent communication of decisions post review, including the reasons/basis relied upon for such a decision.

HSU:

- Review full list of positions ahead of the scheduled meetings.
- Submit reasons for reconsideration of any positions prior to the meetings.

4. MEMBERSHIP

The NSLHD/HSU ATF Consultative Committee will consist of equal representation from both NSLHD and HSU, with three representatives from each party. Additional members, e.g. Subject Matter Experts, to be determined prior to the meeting by agreement.

5. CHAIR

Executive Director People & Culture

6. EXECUTIVE SPONSOR

Executive Director of Operations

7. COMMITTEE SECRETARIAT

NSLHD Workplace Relations. Minutes of Meeting 1 will be circulated to all members of the Committee as soon as practicable.

8. FREQUENCY OF MEETINGS

The committee is limited to a maximum of two meetings.

9. CORE VALUES

The Committee agrees to conduct itself in accordance with NSW Health CORE Values. All parties are to communicate respectfully and to maintain professional standards at all times.

10. CONFIDENTIALITY

Documents shared within the NSLHD/HSU ATF Consultative Committee are confidential and provided in good faith. Documents are only to be shared for the purpose of the HSU engaging in consultation with its members.

In addition, the parties commit to respecting the privacy of individual employees throughout this process in respect to information obtained exclusively through the NSLHD/HSU ATF Consultative Committee and will comply with all requirements in relation to privacy under relevant legislation.