

NSLHD & HSU ATF Review Process

Step	Timeframe	Action	Lead	HSU Comments
Local ATF submission	28 Oct – 8 Nov	<ul style="list-style-type: none"> Facilities/ services to review all pending Allied Health* ATF applications and submit to the District ATF Committee. Positions not supported (deferred or declined) must include an explanatory note. NSLHD to inform HSU on 8 Nov to confirm process completion. 	Local Allied Health Directors & General Managers/Service Directors	
District ATF Review	8 Nov – 22 Nov	<ul style="list-style-type: none"> District ATF Committee to review AH applications above and any pending District level requests, and document decisions to <i>approve, defer, or decline</i>. All submitted positions must be processed and finalised by 22 Nov. NSLHD communicates outcome of position following ATF committee to HSU for review prior to Wed 27 Nov meeting. 	District ATF committee	
NSLHD/HSU ATF Consultative Committee review (meeting 1)	W/C 25 Nov <i>Placeholder Wednesday, 27 November</i>	<ul style="list-style-type: none"> Convene NSLHD/HSU ATF Consultative Committee (as per IRC) to review positions deferred or declined during the District ATF committee review. Following meeting, NSLHD to communicate agreed outcomes to HSU. 	Membership TBC – <i>Please see attached DRAFT TOR</i>	
NSLHD/HSU ATF Consultative Committee review (meeting 2**)	W/C 9 Dec	<ul style="list-style-type: none"> If required, convene additional NSLHD/HSU ATF Consultative Committee meeting to review positions deferred or declined during the District ATF committee review. 	Membership TBC – <i>Please see attached DRAFT TOR</i>	

*Allied Health =

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For the purpose of this process, "Allied Health" encompasses the following classifications:

- *Allied Health Professions as defined by NSW Health [here](#);*
- *Administration positions employed within Allied Health Departments;*
- *Health Manager positions within an Allied Health Department or service, or those whose primary functions support Allied Health clinical services;*
- *Additional Employees under the following classifications and/or Awards:*
 - *Sonographers employed under any Award, provided ASAR certification is required for their role;*
 - *Aboriginal Health Workers or Practitioners;*
 - *Lived Experience Workers/Peer Support Workers (Health Education Officer Non-Graduate/Health Education Officer Graduate);*
 - *Allied Health Assistants, Pharmacy Assistants, or Pharmacy Technicians.*

****Meeting 2** optional/ to be confirmed contingent on need for further review of positions