



Industrial Officer

About us:

Are you passionate about improving the lives of healthcare and aged care workers in Australia? If so, we have an exciting opportunity for you at the Health Services Union NSW/ACT/QLD (HSU).

The HSU is one of the fastest growing unions in Australia, with 47,000 plus members in Health, Aged care, Disabilities, Paramedics, and Ambulance services. We use our collective power to build a fair and just society through improving pay, job security and conditions for our members.

With a dynamic and passionate team of approximately 120 employees, HSU staff across the organisation work tirelessly to support and assist each other in our mission to grow and develop the industrial, social, and political interests of our members and their communities.

If you're ready to join a team of dedicated professionals who are committed to creating a fairer and more just society, we encourage you to apply for this exciting opportunity at the HSU today.

About the role:

This is a Permanent Full Time position based in our Sydney CBD Head Office. Please note that this position is an in office role.

The position holder will be an Advocacy specialist in conciliation and arbitration arenas; provide advice on a wide range of industrial matters, case manage disputes and may conduct enterprise agreement bargaining. The work primarily involves industrial negotiations and disputes within the NSW Allied Health sector.

Responsibilities:

- Bargaining
- Advocacy and Representation
- Case Management
- Campaign Organising and Policy Development
- Communication and Team Building
- Research and Information Management

Essential Skills and Experience:

- At least 2 years of experiences within Industrial Relations

- Demonstrated commitment to trade unionism.
- Expertise in advocacy in order to prepare, present and argue industrial issues, including in relevant tribunals, and to support legal counsel as required.
- Capacity to provide timely and sound advice and feedback to a diverse audience on more complex industrial relations issues, union campaigns and policies.
- Excellent ability to initiate, research, devise and run sound industrial campaigns, enterprise bargaining negotiations and policy issues in the health care sector which reflect the priorities of members and good industrial practice.
- Excellent communication skills, including oral skills to build effective relationships with sub/branches, Organisers, delegates and others in the health care sector on both individual industrial workplace matters and broader policy or campaign matters.
- Accountability for individual outcomes, including timeliness; organisational, recording and report-writing skills; follow-up and report back skills.
- Ability to work as a team member – including flexibility to take on other duties and responsibilities as required; share information; mentor other staff; and commit to upgrading own work-related skills – to improve the effectiveness of the Union as a whole.
- Specialised negotiation skills in Bargaining.

Desirable:

- Tertiary qualifications in law and/or industrial relations
- Understanding of the work, health, and safety laws
- Proficiency in Microsoft applications

Remuneration:

- \$109,198- \$133,565 + 11.5% (12% for females) Employee Superannuation Contributions

Our Benefits:

- Attractive employment conditions, including access to an RDO system, Religious Leave, Study Leave, Reproductive Health, and Wellbeing Leave, Birthday Leave and Travel to Work Payments
- A supportive Health and Wellbeing program
- Access to Staff Training and Development funding
- Generous Salary Packaging arrangements

Application

Please provide a cover letter addressing the **Essential Skills and Experience** above with your resume to Jack Nichols via email at: hr@hsu.asn.au.

Applications close: COB Wednesday 5 August 2024