

Mr Gerard Hayes  
Secretary  
Health Services Union

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## Southern NSW Local Health District Proposed Patient Flow Unit on call rostering

Dear Mr Hayes,

I am writing regarding a proposal to change current rostering for both the Nurse Coordinators and Booking and Scheduling Officers within the Patient Transport Service and District Patient Flow Unit.

The District Patient Flow Unit (DPFU) has been established to provide a 24/7 service and will start operating within Southern NSW Local Health District (SNSWLHD). The DPFU will be staffed by the current Patient Transport Hub staff, including Nurse Coordinators and Booking and Scheduling Officers.

This service will provide a centralised Unit to support the flow of patients within the Local Health District and across borders in and out of other health jurisdictions, and act as a point of support for LHD sites.

For the DPFU to be operational 24/7 the current rostering arrangements have been reviewed and it is proposed to change the current rostering to accommodate the increase in hours.

It is proposed to change the roster to include the following:

- Nurse Coordinator – 2 shifts 7 days a week – 0700hrs to 1530hrs and 1400hrs to 2230hrs with an on-call service 2230hrs to 0700hrs
- Scheduling and Dispatch Officer – 1 shift 7 days a week - 0730hrs to 1930hrs Monday to Friday and 0800 to 1630 Saturday and Sunday, with nil on-call.

This is a proposal. No decision has been made. I am inviting feedback on the proposal. All feedback will be considered before making a decision and will then advise of the decision made.

SNSWLHD is advising relevant staff of this proposal and inviting their feedback. All feedback will be considered, and then further advice will be provided to affected staff on the approach.

I look forward to your feedback and will provide a decision regarding the proposal at the end of the consultation period.

If you have any questions on this proposal, please contact Louise Spain, Interim Manager Patient Flow, Waitlist and Whole of Health Program on 0439 962 287 or [louise.spain@health.nsw.gov.au](mailto:louise.spain@health.nsw.gov.au).

Yours sincerely,



**Karen Lee-Archer**

District Director People & Culture, Southern NSW Local Health District

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